Asia/Pacific Airport Coordinators Association (APACA)

DRAFT
Minutes of 23rd Meeting of APACA
22 June (Wednesday), 2022
Room 212 on Level 2 Floor,
Seattle Convention Center (SCC)
Seattle, United States

1. Administration

The twenty-third general assembly meeting of APACA was held at Room 212 on Level 2 Floor, Seattle Convention Center (SCC), from 17:00 to 18:00 on 22 June (Wednesday) 2022 at the occasion of IATA 150th Slot Conference, in Seattle, United States. The Chair person, Petra Popovac (ACA - Airport Coordination Australia), welcomed the participants and expressed her appreciation for attending the twenty-third meeting of APACA under the Worldwide Airport Coordinators Group (WWACG), which was first meeting in person since the 19th meeting held on November, 2019, at Brisbane. The meeting was progressed according to the agenda items shown in Appendix 1.

The number of participants was 11 representing 7 economies and 8 organizations. The list of participants is shown on the last page. About half of the members of APACA participated the Slot Conference virtually.

2. Agenda Item 1: Approval of Minutes of 22nd meeting held on 15 November 2021

The Draft Minutes of the 22nd General Assembly meeting of APACA, which was held on 15 November 2021, Appendix 2, was conditionally approved with one amendment, which is the correction of paragraph number in "3. Agenda Item 2: WASB Activities", "WASG 7.8.2.2" being corrected to "WASG 8.7.2.2". As some of the members got the draft Minutes just before the meeting, they may inform questions/comments on the Draft Minutes, if any.

3. Agenda Item 2: Election Results of APACA

The process and the results of APACA Election 2022 were presented using the material Appendix 3.

Circulation of Call for Election was on April 8th, this year. The deadline of Nomination was May 15th, and Election Result was announced on May 18th. There was 1 nominee for Chair, and 2 nominees for 2 seats of Vice-chair of APACA. Thus, no ballot is required.

The Election Result of APACA

Economy	Name	Organization	Position
Australia	Petra Popovac	Airport Coordination Australia (ACA)	Chair
India	Jaideep Singh Thakur	Delhi International Airport Limited (DIAL)	Vice-chair
Japan	Hirohiko Kawakatsu	Japan Schedule Coordination (JSC)	Vice-chair

(Note) Mr. Kawakatsu will serve as a secretariat of the Association.

Term of Office: June 2022 to June 2024

Petra Popovac continues Chair, and Jaideep Singh Thakur (Delhi International Airport PVT Ltd) continues Vice-Chair. Hirohiko Kawakatsu (JSC – Japan Schedule-Coordination) also continues Vice-Chair and the role of secretariat of the APACA. The term of office (service) is 2 years, until June 2024.

4. Agenda Item 3: WASB Activities

The activities of WASB after the last APACA meeting in November, 2021 were presented in appendix 4.

The Chair, Petra, gave the attendees the brief presentations regarding the discussions recently done in WASB WGs.

- <u>WASG 8.7.2, double dip, and WASG 8.8 JNUS</u>

After much work done by the WG, it came out that no agreement can be reached, and the 8.7.2 continues to be in WASG. Issues related to JNUS came out with it. We discussed if WASG8.8 can be revised to mitigate the inconsistency of the interpretation, as a lot of coordinators are interpreting JNUS differently. We have works in coming months.

- <u>"Green Slots", use of slot coordination in the environmental issues</u>

The environment WG has just finished and produced a paper, the environment paper. The WASB environment protocol has been provided. This document is for circulation within the communities, but not for publishing anyway.

- <u>WG regarding availability of slot information</u>

This WG has been discussing the availability and accuracy of information on use of slot data. This is for all coordinators to provide transparency to the airports and the airlines they serve, and it includes having online portals that is available for providing regular schedule listings and update to the airlines and the airport as well in regular intervals. This WG just started three months ago, and still have a lot of hot debates in the WG.

- <u>Review of minimum series length.</u>

This WG also is working since March. It is very difficult as the positions of the airlines and the airports are obviously different. We agreed on the first test airport, the season, and points of calendar when we are looking in the analysis, which are SHL, SAL, SRD and the end of seasons. We will see what the impact of the sizes of series length on the efficiency in the allocation is. We had good presentations by the airlines on how fragmentations into their schedule, especially in their initial filing, happen. If we believe the methodology is appropriate, we will increase two more airports and more seasons.

- <u>NW22 WASB Recommendation for slot alleviation</u>

S22 and W22 alleviation is especially important for us, because the markets in Asia Pacific Region are still highly restricted. We are recommended, if possible, to stick to the WASB alleviation. If you have different rules, please let us know.

- <u>To grant JNUS in case of temporary capacity of reduction</u>

WWACG put out a paper for capacity reduction, outlining exactly the process in case of the capacity reduction. It is important to make sure the other coordinators at the other route, if an airline cancels a slot because of the capacity reduction, because

they need to be granted JNUS at the other airport. If you have capacity reduction, I would like to ask you to put the notice up on your website, and if you could pass the copy of notice to us.
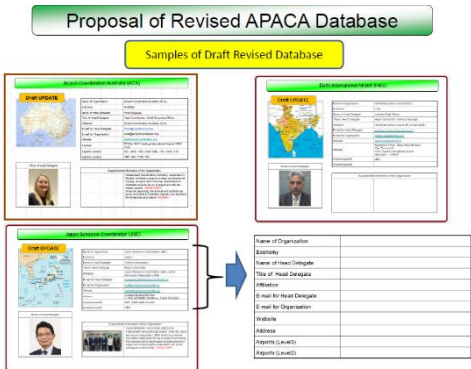
5. Agenda Item 4 : COVID-19 Discussion
The Chair encouraged the attendees to voluntarily share each experience or comments related to COVID-19 or others. The attendees from New Zealand, Pakistan, Korea, Singapore, Cambodia and Japan voluntarily shared their information of each countries, and had further discussions.

6. Agenda Item 5: Any Other Business
(1) Renewal of APACA Database:
The paper "Renewal of APACA Database" was presented very briefly, referring to Appendix 5. The APACA Database are available in JSC web site under the submenu of APACA, which were established by Takeda-san a long time ago. The current database contains the information of head coordinator, organization, the list of airports coordinated or facilitated, the picture of terminal building and the statistical data, but they are not well updated until today.

So renewal of APACA Database is proposed, bearing in-mind that the maintenance of the information is easy and the main purpose of the APACA Data Base is APACA members getting to know each other to make the communication between the members more smoothly.

The proposed data, which should be contained in the new database are as follows:
  Information regarding the head delegates, organization, e-mail address, web site address, and coordinated/facilitated airports, and photo of head regulation, other supplemental information.

The participants agreed on this proposal of renewal, as well as they will submit data necessary for the database. The draft revised database for each member will be sent to members to be checked/confirmed.

(2) The additional on-line meeting after SC:
Although the additional on-line meeting after SC was mentioned in the email which distributed the meeting materials, there was no comments which support the on-line meeting after the email. It was concluded that no additional on-line meeting will be planed after this SC.

At the closing of the meeting, the Chair expressed her desire to see all the members at the next conference in Melbourne, as well as to come and enjoy the Asian Tea Gathering at the lunch time on the next day.

The list of participants at APACA/23 meeting

No	Economy	No	Member Organization
1	Australia	1	Airport Coordination Australia (ACA)
2	Cambodia	2	State Secretariat of Civil Aviation Cambodia
3	Japan	3	Japan Schedule Coordination (JSC)
4	Korea	4	Korea Airport Schedule Office (KASO)
		5	Korea Schedule Coordination (KSC)
5	New Zealand	6	ACL International
6	Pakistan	7	Civil Aviation Authority of Pakistan
7	Singapore	8	Changi Slot Coordination (CSC)